



# Department of Human Resources & Civil Service

## Job Announcement Please Post Conspicuously

Adam J. Bello  
County Executive

Andrea M. Guzzetta Zury  
Director

**TITLE:** **INDUSTRIAL WASTE ASSISTANT**  
(Provisional\* Appointment)

**SALARY:** \$39,622 - \$54,289 annually

**LOCATION:** Monroe County Department of Environmental Services

**HOURS:** Normally Monday – Friday (40 hours per week) but could be any shift deemed necessary by the department. Call-ins, standby, overtime, weekends, and holidays as may be needed or required.

### **JOB SUMMARY:**

This is a technical position in the Department of Environmental Services, Division of Pure Waters, responsible for assisting with various activities relating to industrial waste control. Duties include public speaking, manual labor, report preparation, inputting data to a computer, sampling, household hazardous waste operations, or other duties related to the assignment. The employee must be able to move up to, and including, fifty (50) pounds. The employee reports directly to and works under the general supervision of a higher-level employee. Does related work as required.

### **MINIMUM QUALIFICATIONS:**

Graduation from high school or possession of an equivalency diploma, plus EITHER:

- (A) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree in Environmental Management, Civil Engineering, Chemical Engineering, Sanitary Engineering, or one of the natural or physical sciences\*\*; OR,
- (B) Graduation from a regionally accredited or New York State registered college or university with an Associate's degree in one of the fields mentioned in (A) above, plus two (2) years paid full-time or its part-time equivalent experience\*\*\* in the process operation (i.e. an active operator in the day-to-day operation) of an industrial waste control facility, waste water facility or pollution control facility, or in water or wastewater chemical testing, or in laboratory examination, testing, or analysis, or in hazardous waste handling operations; OR,
- (C) Successful completion of sixty (60) college semester credit hours with a minimum of twenty-four (24) college semester credit hours in one of the fields mentioned in (A) above, plus two (2) years' experience as described in (B) above; OR,
- (D) An equivalent combination of training and experience as defined by the limits of (A), (B) and (C) above.

**MINIMUM QUALIFICATIONS (continued):**

\*\*Natural sciences includes Biology, Environmental Science or Earth Science, Botany, Physics, Chemistry, and Zoology, and any of their sub-fields. Physical sciences is a subset of natural science which includes a wide range of fields of study in inorganic and organic chemistry, qualitative and quantitative analyses, biochemistry, astronomy, meteorology, geology, earth science and physics.

\*\*\*Student intern and co-op experience is acceptable.

**SPECIAL REQUIREMENTS:**

This position is subject to a background check for criminal convictions. Convictions will be considered but will not automatically disqualify the candidate. No criminal background check will occur until after a conditional offer of employment has been made, unless required prior to a conditional offer because of the nature of the position or otherwise required by law.

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

**ADDITIONAL INFORMATION:**

Monroe County full-time employees will receive a \$1,000 quarterly retention payment each quarter in 2024!

Visit: <https://www.monroecounty.gov/hr-choosemonroe> for more information on our county's generous paid time off, 14 holidays and more.

**RESIDENCY REQUIREMENT:**

Applicant must be a resident of Monroe County at the time of appointment.

**APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:**

MONROE COUNTY DEPARTMENT OF HUMAN RESOURCES  
39 WEST MAIN STREET - ROOM 210  
ROCHESTER, NEW YORK 14614

**Posting Date:** March 22, 2024

**Posting Deadline:** Until Filled

\*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) candidates on the examination list in order to be eligible for permanent appointment.